

NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS ANNUAL MEETING

Monday, June 28, 2021

10:00 am

Shelbina Library

The meeting was called to order by Chair Laura Burnham at 10:15 am.

Members present: Carol Ragar, Debra Sparks, Dollene Sanders, Travelle Whitaker, Twila Anderson, Mary Lou Brennen, Ruby Dunbar, and Laura Burnham.

Also present: Rebecca Nowlin, (Aging Best) and Lisa Knoll (Aging Ahead)

Members absent: Cheryl Brammer, Cheryl Hayes and Bev Cole

The minutes of the May meeting were approved.

The Board reviewed the financial statements provided. The meals and home care reports were also reviewed. Ms Sparks made a motion to accept them as presented and Ms Dunbar seconded it. The motion passed unanimously.

The Board reviewed the meals and home health care reports provided. Ms Sparks made a motion to accept them as presented and Ms Anderson seconded it. The motion passed unanimously.

The Board reviewed the proposed Personnel Policy which was tabled last month. After a few edits, a motion was made by Ms Whitaker to approved and adopted the edited policy to supersede all previous policies and previous Board personnel policies made in the past. The motion was seconded by Ms Brennen and unanimously approved. The vacation accrual limit in the new policy is 120 hours, but the Board agreed to let the staff keep the hours they have currently accrued under the old policy and is asking them to use up those hours within the next fiscal year.

Our new assistant director, Elaine Wolverton, asked for some assistance with paying for her move from Mississippi to Missouri. A motion was made by Ms. Dunbar to give her up to \$1000. The motion was seconded by Ms Sanders and passed unanimously.

The following officers were elected:

Chair—Laura Burnham
Vice Chair—Travelle Whitaker
Secretary—Bev Cole
Treasurer—Ruby Dunbar
Parliamentarian—Dollene Sanders
Member at large-- Carol Ragar

The following are the committee assignments:

EXECUTIVE/COMPENSATION

Laura Burnham-Chair
Travelle Whitaker, Bev Cole
Ruby Dubar, Dollene Sanders
Carol Ragar

BYLAWS

Dollene Sanders -Chair
Laura Burnham
Carol Ragar, Mary Lou Brennen

PERSONNEL

Travelle Whitaker-Chair
Laura Burnham
Twila Anderson

AUDIT (need one non-Board member)

Twila Anderson, Dollene Sanders

FINANCE

Ruby Dunbar-Chair
Carl Ragar
Twila Anderson

PROGAM PLANNING

Carol Ragar--Chair
Mary Lou Brennen, Debra Sparks
Cheryl Brammer, Cheryl Hayes

GOVERANCE

Ruby Dunbar--Chair
Cheryl Hayes, Debra Sparks
Bev Cole, Cheryl Brammer,
Laura Burnham

The next Board meeting was set for July 26, 2021. A motion was made by Ms Rager, seconded by Ms Anderson to adjourn the meeting. The meeting was adjourned at 11:45 am.

Respect submitted,

Laura Burnham